



ST MARY'S CALNE

Hitting Coach Job Description

Job Summary

The Hitting Coach will be an integral member of the Tennis coaching team at St Mary's Calne and will help to further develop our expanding coaching programme. The role will predominantly be providing hitting sessions for girls aged 11 to 18. Candidates must demonstrate a very good playing ability as well as being well organised, reliable, presentable, and enthusiastic. The successful candidate may have the opportunity to take on more responsibility within restringing, video analysis, assisting with tournaments and social events, and assisting with U11 groups.

Main Responsibilities

- Work as part of the coaching team predominantly delivering individual hitting sessions for St Mary's pupils
- Work closely with the School Shop with assistance in re-stringing, racquet and equipment sales.
- In line with LTA and Academy Coaching philosophies, provide clear and imaginative lesson plans to ensure progressive player development.
- Work towards the theme and objectives of lesson plans.
- Continue to monitor the development of the pupil and devise lessons plans that develop with them and provide challenge.
- Be clear and accurate with communication.
- Use demonstrations regularly and make sure information is understood.
- Coordinate safe movement of equipment before, during and after all sessions.
- Communicate effectively with parents of players, including providing details on progress and answering queries.
- Be available to support Tennis Academy events.
- Work alongside other Tennis Academy staff to ensure best practice, health and safety and advice on potential risks involved with activities.
- To act as an ambassador for the Tennis Academy by abiding to good practice, behaviour and respecting fellow professionals, pupils, and parents.
- Ensure LTA qualifications are kept up to date.

This list is not exhaustive and the post holder will be expected to perform any other tasks that are reasonably assigned.

Person Specification

	Essential	Desirable
Education, Qualifications and Training	<ul style="list-style-type: none"> • LTA UKCC level 2 	<ul style="list-style-type: none"> • LTA UKCC Licenced Club Coach (and Accredited) • Safeguarding and Protecting Children Certificate • First Aid Qualification • Officiating qualification
Knowledge and Experience	<ul style="list-style-type: none"> • Be aware of LTA Coaching Standards and philosophies • Knowledge of developing all shots in tennis, in line with LTA Mini Tennis progressions • Working as part of a successful team • Prepared to work unsociable hours including weekends and bank holidays when necessary • Experience in using initiative and adapting to different situation within a tennis environment 	<ul style="list-style-type: none"> • Have played competitive tennis • Have coached individual and mixed groups
Skills	<ul style="list-style-type: none"> • Excellent communication skills • Self-disciplined, motivational and professional • Strong organisational skills • Reliable, presentable and enthusiastic 	

EXTRACT FROM ST MARY'S CALNE CHILD PROTECTION POLICY

St Mary's Calne fully recognises its responsibilities for Child Protection.

We are dedicated to safeguarding and promoting the welfare of our pupils, regardless of age, disability, gender reassignment, race, religion or belief, sex, sexual orientation or culture. We follow the child protection procedures set out by Wiltshire's "Safeguarding Vulnerable People Partnership". We understand the need to engage with the Safeguarding Vulnerable People Partnership and the statutory duty to cooperate if the school is named as a relevant agency. We have regard to statutory guidance issued by the Department for Education Keeping Children Safe in Education, 2021. Our policy takes full regard to Working Together to Safeguard Children 2018 (WT), What to do if you are Worried a Child is Being Abused (2015) and the National Minimum Boarding Standards (2015).

At St Mary's we have a 'Nominated Governor' to take leadership responsibility for the school's safeguarding arrangements.

What is safeguarding?

Safeguarding can be defined as promoting the physical and mental health, safety and welfare of all pupils.

Safeguarding is the responsibility of all adults, especially those working or volunteering with children. The school aims to help protect the children in its care by working consistently and appropriately with all relevant agencies to reduce risk and promote the welfare of children.

Staff:

- are advised to maintain an attitude of ‘it could happen here’ as far as safeguarding is concerned;
- should always act in the best interest of the child.

What is child protection?

Child protection is a part of safeguarding and promoting welfare. This refers to the activity which is undertaken to protect specific children who are suffering, or at risk of suffering, significant harm.

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